



Namibia Development Corporation
 Private Bag 13252
 WINDHOEK
 11 Goathe Street
 Tel: 061-206 2111

Annual Procurement Plan

Financial Year: 2018/2019

Public Entity: Namibia Development Corporation

1	2	3	4	5	6	7	8
Serial Number	Description (includes packages, lots if applicable)	Quantity	Procurement Method	Estimated Value	Scheduled Date for Invitation of Bids	Scheduled Date for Award of Contract	Remarks
1	Crop protection	6	Request for Sealed Quotation	760 000	Every 2 nd Month	Every 2 nd Month	
2	Feed and Licks	2	Request for Sealed Quotation	3 400 000	Monthly	Monthly	
3	Fertiliser	3	Request for Sealed Quotation	1 800 000	1 Jun. 2018 1 Aug. 2018 1 Dec. 2018 1 Feb. 2019	22 Jun. 2018 22 Aug. 2018 22 Dec. 2018 22 Feb 2019	
4	Fuel, Oil & Lubricants	9	Direct Procurement	1 315 000	Every 3 rd month	Every 3 rd month	Contract in place
5	Grape Nets & Protective material	1	Request for Sealed Quotation	250 000	01.10.2018	22.10.2018	
6	Irrigation	12	Direct Procurement	1 110 550	Monthly	Monthly	Monthly
7	Labourers / Staff Transport	4	Request for Sealed Quotation	5 199 500	1 April 2018 1 May 2018 1 Nov 2018 1 Mar 2019	22 Apr. 2018 22 May 2018 22 Nov. 2018 22 Mar. 2019	During Harvesting period
8	Cattle Medicine	4	Request for	650 000	1 May 2018	22 May 2018	

			Sealed Quotation			1 Sept. 2018 1 Jan. 2019 1 Mar. 2019	22 Sept. 2018 22 Jan. 2019 22 Mar. 2019	
9	Packing Material	1	Open National Tender	3 944 514		23 Jul. 2018	22 Aug. 2018	
10	Pollination	1	Direct Procurement	30 000		1 Sept. 2018	22 Sept. 2018	Direct from one single source
11	Computer expenses	12	Request for Sealed Quotation	1 357 608	Monthly	Monthly	Monthly	Service agreement in place
12	Printing and Stationery	12	Formal quotation (small value)	642 800	Monthly	Monthly	Monthly	
13	Repairs/Maintenance	12	Request for Sealed Quotation and Formal quotation (small value)	5 460 000	Monthly	Monthly	Monthly	As need arise
14	Marketing and promotion	6	Formal quotation	150 000	Ad hoc	Ad hoc	Ad hoc	As need arise
15	Cleaning Services	12	Request for Sealed Quotation	1 348 000	Monthly	Monthly	Monthly	Service agreement in place
16	Professional services	12	Open National Tender	2 669 000	Monthly	Monthly	Monthly	Service agreement in place
17	Legal Fees	-	Request for Sealed Quotation	1 500 000	Ad hoc basis	Ad hoc basis	Ad hoc basis	
18	Insurance	12	Request for Sealed Quotation	1 172 000	Monthly	Monthly	Monthly	Service agreement in place
19	Security services	12	Direct procurement	5 065 200	Monthly	Monthly	Monthly	Service agreement in place

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20	Training and Development	12	Request for Sealed quotation	588 100	Monthly	Monthly		
21	Vehicle cost	12	Direct procurement (service) Request for Sealed Quotation or Formal quotation (minor repair)	4 218 000	Monthly	Monthly	Repair as need arise	
22	INara Namib 31Ha Electrical Installation	1	Open National Bidding	21 000 000	May 2018	July 2018	Tender falls outside NDC threshold, will be forwarded to National Tender Board	
23	Katima Mulilo Business Park Fencing	1	Request for sealed quotations	900 000	May 2018	June 2018		
24	Transport	4	Request for sealed quotations	2 650 000	Quarterly	Quarterly		

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